

## APPLICATION FOR EMPLOYMENT

RespirTech is an equal employment opportunity employer and will not discriminate against any applicant or employee on any grounds protected under federal, state, or local statute, ordinance or regulation, including race, color, creed, religion, age, sex, sexual orientation, national origin, ancestry, marital status, pregnancy, disability (including those related to pregnancy or childbirth), status with regard to public assistance, membership or non-membership in a labor organization, complaining in good faith to the Employer or to a public authority, or any other characteristic protected under federal, state or local statute, ordinance or regulation. None of the questions in this application are intended to elicit information regarding any protected characteristics, nor imply any limitation, illegal preferences or discrimination based upon non-job-related information or protected characteristics.

If you are hired by RespirTech you will be employed on an at-will basis. As an at-will employee, you may terminate your employment at any time, for any reason, with or without cause, notice or prior warning. Similarly, if you are hired, RespirTech will have the right to terminate your employment at any time, for any reason, with or without cause, notice or prior warning or discipline. No RespirTech supervisor or manager has the authority to offer or promise anything other than at-will employment, and no subsequent transfer, promotion or change in your employment will affect your at-will employment status.

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Answer ALL Questions Completely - Please Print - Be Sure to Complete ALL Questions!

Position(s) Applying For: \_\_\_\_\_ Date of Application: \_\_\_\_/\_\_\_\_/\_\_\_\_

Name: \_\_\_\_\_  
First Nickname Middle Initial Last

Present Address: \_\_\_\_\_

Home Phone: ( ) \_\_\_\_\_ Other Phone: ( ) \_\_\_\_\_

Are you 18 years of age, or older?  Yes  No If no, explain: \_\_\_\_\_

Can you furnish proof that you are eligible to work in the United States?  Yes  No

Have you applied for work or worked at our Company before?  Yes  No If yes, when, what position, and reason for leaving?  
\_\_\_\_\_

Can you work at any time of the day or week as needed?  Yes  No

Can you work overtime?  Yes  No If no, please explain: \_\_\_\_\_

Desired Start Date \_\_\_\_/\_\_\_\_/\_\_\_\_ Desired Wage or Salary \$\_\_\_\_\_/Year \$\_\_\_\_\_/Per Hour

Are you acquainted with anyone who is, or was, employed by our Company?  Yes  No  
If yes, who, and how do you know them? \_\_\_\_\_

Have you ever been convicted of a crime? (Minor traffic violations may be omitted.)  Yes  No If yes, provide the date, location and circumstances and identify the offense(s) and jurisdiction(s): \_\_\_\_\_  
\_\_\_\_\_

If the position requires driving, do you have a current, valid and unrestricted driver's license(s)?  Yes  No  
If yes, what class of license(s) and which states? \_\_\_\_\_

If your license is not valid, please explain: \_\_\_\_\_

If the position requires driving, do you have current auto insurance?  Yes  No

**PLEASE LIST COLLEGE, UNIVERSITY OR TECHNICAL SCHOOLS you have attended:**

Degree  Yes  No Type of degree and field of Study: \_\_\_\_\_  
Location of School: \_\_\_\_\_

Degree  Yes  No Type of degree and field of Study: \_\_\_\_\_  
Location of School: \_\_\_\_\_

Degree  Yes  No Type of degree and field of Study: \_\_\_\_\_  
Location of School: \_\_\_\_\_

Licenses or Certifications that is relevant to the job for which you are applying:

Name \_\_\_\_\_ Issued By: \_\_\_\_\_ Exp. Date: \_\_\_\_\_

Name \_\_\_\_\_ Issued By: \_\_\_\_\_ Exp. Date: \_\_\_\_\_

Do you have a high school diploma or a GED?  Yes  No

***PLEASE ATTACH A COPY OF YOUR RESUME TO THIS APPLICATION. If you do not have a resume, please write on the back of this application all current and past employers, their address, dates of employment and reason for leaving.***

Have you ever been fired or asked to resign by an employer?  Yes  No If yes, please explain:  
\_\_\_\_\_  
\_\_\_\_\_

**REFERENCES:** Please list at least three professional references from former employers or professionals that you have had a working relationship with and have known a minimum of one year.

**Name:** \_\_\_\_\_ **Address:** \_\_\_\_\_  
**Contact Number:** \_\_\_\_\_

May we contact?  Yes  No

**Name:** \_\_\_\_\_ **Address:** \_\_\_\_\_  
**Contact Number:** \_\_\_\_\_

May we contact?  Yes  No

**Name:** \_\_\_\_\_ **Address:** \_\_\_\_\_  
**Contact Number:** \_\_\_\_\_

May we contact?  Yes  No

Do you have a valid VISA to travel (Answer only if position requires travel)?  Yes  No

Do you plan to work for any other employer or engage in self-employment during your period of employment with RespirTech?  Yes  No If yes, please explain \_\_\_\_\_

Are there any employer policies, requirements or terms or conditions of employment which you are unwilling to accept if you are offered employment?  Yes  No If yes, please explain \_\_\_\_\_

Are you currently under a non-compete with another employer?  Yes  No If yes, please provide a copy of the agreement.

RespirTech has policies on sexual harassment and equal employment opportunity, policies which require employees to perform all assigned work and mandatory overtime, policies requiring wage or salary deduction authorizations by employees for employer property, debts or monies not returned or repaid, an at-will employment policy, solicitation and distribution policies and policies requiring employees to observe all standards of conduct, policies and work rules of RespirTech, and for certain employees, confidentiality, non-solicitation and/or non-competition agreement requirements. Do you agree, if hired, to comply with these and all other current or subsequently adopted RespirTech policies and requirements?

Yes  No If not, please explain \_\_\_\_\_

**Please use the space below to list additional information that you would like us to know that you feel is pertinent to the position for which you are applying:**

**ACKNOWLEDGMENT: PLEASE READ AND SIGN**

By my signature below, I promise that the information provided in this employment application (and any related information provided by me) is true and complete, and I understand that any false or misleading information or significant omissions may disqualify me from further consideration for employment, and may lead to my dismissal from employment, if discovered at a later date, no matter how long I have been employed. I agree to immediately notify RespirTech if I should be convicted or plead guilty to any crime while my job application is pending, or during my period of employment if hired by RespirTech.

I authorize RespirTech (the "Employer") to obtain and/or to provide any and all information and opinion which the Employer elects to obtain, use or provide in connection with my application for employment and/or any employment with the Employer, prior to, during and after my employment. Such information and opinion may be sought from any and all prior employers (except as noted above), schools or other persons or organizations who may have information the Employer deems relevant in connection with my application for employment and during my employment, and may be provided by the Employer in response to any request for information and opinion concerning my employment or my separation from employment with the Employer, to any and all banks or mortgage companies, governmental agencies, insurers, prospective employers or other schools, persons or organizations deemed appropriate for receipt of such information by the Employer. I understand that the Employer may provide any and all information and opinion, which may include, but are not limited to, opinions about my conduct, performance, attendance, or any other aspect of my reputation or character, which may be positive or negative. I agree to hold the Employer (including its principals, employees, agents, consultants, attorneys and insurers) and any such other employer, school, person or organization providing or receiving any such information and opinion, harmless and free of any and all claims or causes of action arising from any such provision or receipt of information and opinion, no matter what its character.

I UNDERSTAND THAT THIS APPLICATION DOES NOT CREATE A CONTRACT OF EMPLOYMENT. I UNDERSTAND THAT, IF HIRED, I AM OBLIGED TO COMPLY WITH ANY AND ALL CURRENT AND SUBSEQUENTLY ADOPTED RESPIRTECH POLICIES, AND THAT RESPIRTECH DOES NOT OFFER CONTRACTS, PROMISES OR REPRESENTATIONS RELATED TO EMPLOYMENT. I UNDERSTAND AND AGREE THAT, IF HIRED, MY EMPLOYMENT IS FOR NO DEFINITE PERIOD OF TIME, AND MAY, REGARDLESS OF THE DATE OF PAYMENT OF WAGES OR SALARY, BE TERMINATED AT ANY TIME FOR ANY REASON, WITH OR WITHOUT CAUSE, NOTICE OR PRIOR WARNING OR DISCIPLINE. I UNDERSTAND THAT NO PERSON IS AUTHORIZED TO CHANGE ANY OF THE TERMS MENTIONED IN THIS EMPLOYMENT APPLICATION.

Applicant's Signature \_\_\_\_\_ Date \_\_\_\_\_

Position Applying: \_\_\_\_\_